

Blue & Gold Supporters Trust

Steering Group Committee Meeting

Crown & Mitre

Thursday 10th December 2009

MINUTES

Attendees: Neil Timms Lee Calton Nigel Barrett
Phil Ellis Julian Gamble Jamie Heaphey
Amanda Hodgson Matt Lane Colin Mowles
Ken Rout Ray Sherring Len Candlish (Notes)

In attendance: Dave Holland – Scarborough Athletic Supporters' Trust
Mark Hollis Mandy Gamble

1. Appointments It was proposed by Len Candlish and seconded by Amanda Hodgson that Nigel Barrett be elected onto the Steering Group. Nigel was willing to offer his help to the Trust, particularly in the recruitment of corporate membership/investment. The committee supported this proposal unanimously.

2. Resignations There were no resignations.

3. Minutes of the Last Meeting The minutes of the last Steering Group committee meeting held on the 25th November 2009 were read and accepted as a true record.

4. Matters Arising All matters arising will be dealt with in these minutes.

5. Sub-Group Reports

A. Constitution

(i) Phil Ellis clarified that the £10,000 excess quoted for the Directors' Public Liability Insurance was only applicable to the Fidelity guarantee, an option which was not taken up. Phil has received the invoice from Case Insurance, and he passed it to Colin Mowles for payment. The sum is £244.65

ACTION: Colin Mowles

(ii) The leaders of the Fundraising, Media, and Finance sub-groups were reminded that they still have to produce their Business Plans. Once they are complete, the Chairman will produce an Internal Trust Business Plan. However, the priority at the moment is to produce an external BP to support the organisation of a new Football Club. Julian Gamble is liaising with other Trusts, in compiling a BP.

ACTION: Julian Gamble

B. Membership

- (i) Ken Rout and Jamie Heaphey reported that there are currently 109 adult members registered, and there were a further 19 membership forms to be processed. There is currently 1 corporate member, with a number of potential corporate members waiting to see who will be running the new football club before committing to Trust membership

- (ii) The question was raised regarding the protection of members' personal details, and how this information should be communicated to other committee members. At this time, only the 2 membership officers and Len Candlish (for the production of Share Certificates), and Julian Gamble (for the production of membership cards) were party to this information. It was decided to look into the requirements for holding a Data Protection Licence.

ACTION: Jamie Heaphey

- (iii) It has been agreed that a Corporate Membership Sub-Group should be formed, with Len Candlish leading this group. Len was appointed Corporate Lead at a previous meeting. Other members of this group would include Nigel Barrett, Ken Rout and Jamie Heaphey

ACTION: Len Candlish

- (iv) Matt Lane asked if it was possible to have an information leaflet produced to inform potential Corporate members what they would receive in return for taking up Trust membership. It was decided that details of any interested Corporate members should be passed to Len, and he in turn will write to them individually.

ACTION: Len Candlish

C. Community

- (i) Julian Gamble reports that there are now 154 Blue and Gold Junior members.

- (ii) Julian reported that in light of recent events, and the uncertainty surrounding the Club, the Juniors Xmas party was postponed.

- (iii) Julian also reported that the issue of the next B&G Juniors newsletter has been postponed pending further developments on the formation of a new Football Club.

2.

E. Web Site

- (i) All who have visited the site recently, will have noticed that it is slowly being developed. Len Candlish has asked if some priority can be given to developing the Corporate page. This will be an essential tool in recruiting more corporate members. It was also requested that an online membership form, with a link to the Paypal Account be published on the website. Neil Timms has agreed to speak with Richard Claydon with reference to these 2 requests.

ACTION: Neil Timms

F. Fundraising

- (i) It is with regret, that due to personal work commitments, Ray Sherring is resigning as the Lead of the Fundraising sub-group. Ray will still remain as a Director of the Trust, and is willing to assist with fundraising activities as and when he can. He feels that it is unfair for him to head the group, when he can't guarantee attending all meetings. The Chairman thanked Ray for his tremendous efforts, particularly for organising the successful auction at the Launch Event, and for organising the Christmas Draw. These thanks were wholeheartedly concurred by all present

THANKS RAY

- (ii) As an interim measure, Julian Gamble has agreed to act as Head of the Fundraising sub-group until a permanent successor to Ray is appointed. Julian will arrange the next Fundraising sub-group meeting.

ACTION: Julian Gamble

NOTE: Mark Hollis said that he will speak with his wife, with a view to them becoming actively involved in fundraising activities. Thanks Mark.

- (iii) Amanda Hodgson reported that of the 500 books of Draw Tickets printed, 58 had been returned and paid for, 292 were still issued to sellers, and she was still in possession of 150 books. Amanda asked that the Christmas Draw be publicised on the KLFC website whilst it is still active.
- (iv) It was agreed that the following committee members will co-ordinate the final tally of Draw tickets sold, and arrange for the purchase of additional prizes as proportionate to ticket sales. Those volunteers are Amanda Hodgson, Ray Sherring and Colin Mowles

- (v) It was agreed, with the consent of the Landlord, that the Christmas Draw will be held in the Crown & Mitre at 1pm on Friday the 1st January 2010. The Landlord has kindly agreed to draw the winning tickets. Julian Gamble has agreed to publicise this event.

ACTION: Julian Gamble

6. Open Meeting Feedback The general feedback from the open meeting held at Lynnsport on Tuesday 2nd December 2009 was positive. It was unfortunate that the meeting was arranged at short notice, but the Trust Directors felt it necessary to inform the membership of it's involvement in recent developments. All attendees were grateful for the update, particularly as there had been no official statements from the Football Club. The night also generated substantial donations to the Trust Funds, as well as attracting a substantial number of new members. Our thanks go to all who kindly donated on the night, and to the many who have donated to Trust funds since it's launch.

7. Treasurer's Report

- A. Colin Mowles reports that the Trust Bank Account is now fully operational, and that all monies have been transferred from the holding account into the Trust account.
- B. A balance sheet up date and including transactions up to the 6th December 2009, is attached to these minutes.

8. Chairman's Report

- A. The Chairman, along with other directors has been working tirelessly on new developments, particularly since the announcement that KLFC 1994 have officially ceased trading. These developments are detailed under Any Other Business.

9. Any Other Business

- A. The Chairman along with Phil Ellis (Secretary) and Julian Gamble (Community Rep) attended a meeting with the Borough Council earlier this week. The purpose of the meeting was to present a case for the B&G Trust forming a new Football Club playing at the Walks Stadium. It was felt that the meeting was extremely positive, with the only downside being that the Trust was still in the very early stages of its existence. The Borough Council will now prepare the criteria for issuing the lease of the Walks to any interested parties. Once the criteria have been compiled, the Trust and another 3 interested parties will be invited to further talks. At this stage, it is pointless to speculate who the other parties are. Then the Borough Council will announce who has been successful in their bid. The winner of the new contract for leasing the Walks, will obviously hold the trump card for moving forward and forming a new Football Club.
- B. Julian Gamble has been in conversation with the Ridgeon's League, and the Norfolk Football Association to register the B&G trust interest in forming a new Football Club.

C. A priority is now to compile a full Business Plan. A warm welcome was extended to Dave Holland, who although a King's Lynn resident, is a Director of the Scarborough Athletic Supporters' Trust . Dave gave the benefit of his experience and involvement in the Scarborough Ath. Trust and their team. Their Trust has been running for about 3 years, and they have learned a lot of valuable lessons in that time. Dave also gave a précis of the Business Plan he had compiled for his Trust. Some valuable information was gained through Dave's presentation, and we are extremely grateful that he took the time to speak with us this evening. **THANKS DAVE.**

D. Phil Ellis has produced a short B&G Trust statement to be released in the Lynn News tomorrow. A more in depth press release will be forwarded to local media, and to the Non-League paper tomorrow. This was presented to the committee for comment. Any suggested amendments are to be forwarded to Julian Gamble by tomorrow afternoon.

ACTION: Julian Gamble

E. Mr Nigel Barrett, whose company sponsors the Higgs & Tales column in the Lynn News has agreed that the Trust can use this column to publish Trust information. This would of course have to be discussed with the Editor of the Lynn News. It was further suggested that the Editor be approached in an effort to court the paper's support for the Trust.

ACTION: Nigel Barrett, Neil Timms and Julian Gamble

F. With a view to moving forward, and maintaining contact with those who have experience in running a football team, it was suggested that contact be made with Keith Rudd in an effort to gauge his interest in the Trust and its aims.

ACTION: Neil Timms

G. Some discussion followed with regards to keeping Trust members informed of developments. Jamie Heaphey has agreed to set up a block pcc 'e' mail address for those who have access to the internet. Other will have to be contacted by post.

ACTION: Jamie Heaphey

H. It was agreed that communications with the press and other local media will now have to be carefully co-ordinated. Lee Calton, who was elected as the Club Liaison Officer has agreed to fulfil this role. Lee will liaise closely with the Chairman, the Secretary and the Community Rep.

ACTION: Lee Calton

I. The Chairman informed the committee that he has been in contact with the Official Receiver, and has asked that the Trust be given first refusal on any KLFC (1994) assets to be sold. The receiver has undertaken to contact Neil.

- J. Phil Ellis has received a cheque for £36.00 from Dereham Town Football Club. This sum was made up of half the gate receipts from KLFC fans attending Dereham's last home fixture. This is a very generous donation and gesture, and we are very grateful to all at DTFC.
- K. Norwich City FC And Cambridge United FC are considering giving permission to the B&G Trust to carry out bucket collections at one of their home games. Again, these are very kind gestures and they will be followed up.

ACTION: Neil Timms

- L. Ray Sherring has had contact from Rob Bunting who recently resigned from the Board, and from the Trust. This was as a result of reports of suggested improper conduct perpetrated by Rob at a recent away match. Rob has since apologised for his actions, and is keen to be given a second chance. He is very pro the Trust, and is anxious to become involved in ongoing work. It was proposed by Len Candlish and seconded by Ray Sherring that Rob be given another chance to prove that his intentions are indeed positive. It is acknowledged that Rob has many positive skills that can be employed in the running of the Trust. Rob is to be invited to the next meeting.

ACTION: Ray Sherring

- M. It was proposed that the Trust meal that was due to be taken this coming Saturday, but postponed, should be re-arranged for some time in January 2010. The suggested date is 23rd January. Ken Rout has agreed to co-ordinate this event.

ACTION: Ken Rout

- 10. **Date of Next Steering Group Meeting** The next meeting will be held on Thursday 7th January 2010 in the Crown and Mitre at 7:15pm.

Action: All Steering Group Committee Members