

## **Blue & Gold Supporters Trust**

**Committee Meeting  
The Crown & Mitre  
Thursday 11<sup>th</sup> March 2010**

### **MINUTES**

**Attendees:** Nigel Barrett                      Phil Ellis                      Julian Gamble  
                  Amanda Hodgson                    Ken Rout                     Neil Timms  
                  Len Candlish (Notes)

**Apologies:**     Matt Lane                              Colin Mowles     Ray Sherring

- 1. Appointments**                      There were no appointments.
  
- 2. Resignations**                      It is with regret that Jamie Heaphey has resigned from the main committee with immediate effect. Jamie has indicated that this is due to other commitments. Jamie has however offered to continue serving on the Fundraising sub-group, and to co-ordinate details of new members. Thanks Jamie.
  
- 3. Minutes of the Last Meeting**     The minutes of the last committee meeting held on the 18<sup>th</sup> February 2010 were read and unanimously accepted as a true record.
  
- 4. Matters Arising**                      All matters arising will be dealt with in these minutes.
  
- 5. Sub-Group Reports**

#### **A. Constitution**

- (i) Phil Ellis reported that he now has the full application form to be submitted for the Data Protection Licence. Phil will progress the completion of this form.

**ACTION:     Phil Ellis**

- (ii) A requirement of this application is to appoint a Data Controller. Nigel Barrett has suggested that James Batchelor, who has experience in this field, may be interested in filling this role. This appointment will be discussed further at the next meeting.

- (iii) Phil Ellis has received the documentation which has to be submitted to the Financial Services Authority (FSA) with reference to the initial audit of the Trust accounts. Phil states that this is a comprehensive document which does not have to be submitted at the latest, until 7 months from the end of the Trust financial year. This allows lots of time to complete this form. Phil suggests that a separate meeting be convened at a later date, to complete this document.

**ACTION: Phil Ellis**

**B. Membership**

- (i) In the absence of Jamie Heaphey, Ken Rout reported that the current membership figures are as follows:-

Individual members	-	213
Associate members	-	4
Corporate members	-	3
In Memorium members	-	3
Juniors members	-	158

**C. Community**

- (i) Julian Gamble reported that plans for the Junior's party to be held on Sunday 28<sup>th</sup> March 2010 are all on track.

**ACTION: Julian Gamble and Matt Lane**

- (ii) Julian stated that in his role as a member of the Executive Committee of King's Lynn Community Football (KLCF), he had attended a KLCF meeting on Tuesday, where it was confirmed that KLCF have broken all ties with the KLTFC. It would appear that the relationship between both parties was untenable. Despite this unfortunate situation, the Blue and Gold Supporters' Trust will continue to broker its links with KLCF. This will be discussed further at the next meeting.

**D. Website**

- (i) The rolling advertising banner is now active on the home page of the website, and many new enhancements continue to appear thanks to the hard work of the administrator. The growing popularity of the site is confirmed by the tremendous increase in visits and hits. Our grateful thanks go to the administrator.

**E. Publicity**

- (i) Neil Timms has undertaken to access maximum publicity via the Lynn News and KLFM, for the "Linnets Lotto" which is to be launched imminently.

**ACTION: Neil Timms**

**F. Fundraising**

- (i) Ken Rout reported that arrangements are in place for the following events:-

Quiz Night	-	23 <sup>rd</sup> April 2010
Race Night	-	28 <sup>th</sup> May 2010.

- (ii) Phil Ellis has spoken with Carl Heggs who has provisionally agreed to give a talk to supporters of KLTFC. The potential for this event which will be billed as an "Evening with Carl Heggs" will be followed up, and if feasible will be arranged hopefully for sometime during the close season.

**ACTION: Phil Ellis**

- (iii) Ray Sherring has compiled a set of rules for the "Linnets Lotto", as well as preparing a Standing Order mandate and application form. The name "Linnets Lotto" was selected unanimously from a number of proposals presented to the committee. Len Candlish has undertaken to send by post to each Trust member, a Lotto introductory letter, a copy of the rules, and a Standing Order/Application form.

**ACTION: Len Candlish**

- (iv) Julian Gamble stated that he had on a number of occasions to contact Fred Popp of SME. Fred had agreed to look at re-designing the Trust logo with a view to marketing Trust merchandise. Julian will continue in his efforts to contact Fred, and this matter will be reviewed at the next meeting.

**ACTION: Julian Gamble**

**6. Treasurer's Report**

- A. The balance sheet for the period up to 10 March 2010 is attached to these minutes. The Trust account is in credit by the sum of £8393.44.
- B. Neil Timms informed the committee that there were further funds to be transferred into the main account from his Paypal account. This will be done at the earliest opportunity.

**Action: Neil Timms**

## **7. Chairman's Report**

- (i) The Chairman thanked all committee members for their hard work in continuing to promote the Trust and its aims. At the recent KLTFC fan's forum, Keith Chapman made it clear that he intended to operate as a sole trader, implying that there will be no share capital in the new club. To that end, the Trust will continue to operate in the hope that KLTFC will someday embrace the Trust as a true and significant voice of the fans of KLTFC.
- (ii) In view of recent developments, our Chairman has 'e' mailed the Chairman of Chester City Supporters' Trust, offering our commiserations on the demise of their football club. And wishing them every success in their efforts to reform.

## **8. Any Other Business**

- (i) Mark Bradley made the following proposal on behalf of the Masonic Centre. The Directors of the Masonic Centre are willing to keep the hire charges for their facility to a minimum in return for advertising opportunities on our website. It is thought that they are offering every 5<sup>th</sup> booking free. Their current hire charge is £70. It is asked that these figures be confirmed for discussion at the next meeting.
- (ii) Ken Rout reported that the trip to watch FC United of Manchester versus Hucknall Town on the 20<sup>th</sup> March 2010 is going ahead as planned. The FC United Trust have kindly given approval for B&G Trust members to gain entry to the hospitality lounge at Gigg Lane. In return, they have asked that we provide a B&G Trust article to be published in their match day programme. Neil Timms has undertaken to write this article and forward it to FC United.

**ACTION: Neil Timms**

- (iii) The following sub-group leaders were appointed unanimously:-

(a) Functions and Events	-	Ken Rout
(b) Publicity	-	Neil Timms
(c) Newsletter	-	Amanda Hodgson

- (iv) Ken Rout presented a Job Description for the post of Membership Sub-group Leader. A copy is attached to these minutes. All other Sub-group leaders are requested to produce a Job Description for their area of responsibility.

**ACTION: All sub-group leaders**

- (v) Ken Rout has indicated that Sam Barber who is currently involved in the Fundraising sub-group, may be interested in helping to maintain the membership register. If Sam is agreed to this, her appointment will be ratified at the next meeting.

**9. Date of Next Steering Group Meeting**

The next meeting will be held at 7pm on Thursday 1<sup>st</sup> April 2010 The Crown & Mitre.

**Action: All Steering Group Committee Members**